

Request for Qualifications – Consulting Services

The New Jersey State Board of Accountancy is requesting proposals from qualified individuals to provide consulting services of a specialized nature to the Board. Specifically, the services will require the successful individual to develop a Registered Municipal Accountants Examination to be given to qualified candidates on the first Friday of December 2009. The examination will be administered by the Executive Director of the State Board of Accountancy.

The requested services include the preparation of an examination in three sections as follows: 1. multiple choice, 2. essay/short answer 3. problem solving or worksheets. Official answers and the assignment of specific grading points shall also be provided. Form and content of the examination are the responsibility of the Board, therefore a draft of the final work product must be provided by October 31, 2009 in order to allow the Board time to meet its obligations. Upon acceptance, the examination becomes the property of the Board.

The successful individual must hold current active licenses issued by the State of New Jersey as both a Certified Public Accountant and a Registered Municipal Accountant. This individual shall also have, at a minimum, ten (10) years active auditing experience with respect to New Jersey Municipalities and/or Counties. Proof of experience may be required if requested by the Board.

As part of the selection process, individuals submitting proposals may also be requested to provide sample questions, answers and point value determination for Board review.

Email proposal along with your cost estimate and Curriculum Vitae (CV) to:

Mandevillew@dca.lps.state.nj.us

or send to:

*William Mandeville
Executor Director
New Jersey State Board of Accountancy
P.O. Box 45000
Newark, New Jersey 07101*

Proposals and CVs should be received within two weeks from the date of this posting.